**How to use this template**

1. Please complete every box in the table below (including the title row at the top). To give you an idea of what we mean by each prompt, see the example model in italics (or take a look at the examples on our website).
2. Send a draft to your colleagues (if applicable) to check that nothing has been missed.
3. Send a draft to your manager, to check they’re happy for us to potentially publish your model online (also ensuring that it’s fine to use any team names/locations/people’s names). **Please make sure you have done this step.**
4. Send to [gemss@mstrust.org.uk](mailto:gemss@mstrust.org.uk)
5. We will let you know if we would like to publish your example of innovative practice

|  |
| --- |
| **Example of innovative practice: title**  ***e.g. Annual reviews of people with progressive and benign MS*** |
| **Name of team, and area**  *e.g. Ayrshire MS team, Douglas Grant Rehabilitation Centre*  *Ayrshire and Arran, South West Scotland* |
| **Brief description of the model**  *Please keep this description as succinct as possible (without compromising any useful/interesting points) – we recommend using bullet points where possible)*  **Background:**  **How it works:**  *Feel free to adapt this if this framework isn’t suited to your needs.* |
| **Details about the team:**   * **Caseload:** *e.g. approximately**1000 people with MS* * **Area:** *e.g. Central Ayrshire, Irvine and Arran* * **Type of area:** *e.g. a mix of rural and urban areas* * **No. of MS nurses:** *e.g.**3.0 WTE – 2 MS specialist nurses*   *Or you can leave this blank for us to complete, using our data from the survey of all MS specialist nurse teams we conducted in March 2016* |
| **Who is the care aimed at?**    *e.g. People with progressive MS* |
| **How was it implemented?**  *e.g. The consultant physiotherapist in MS and MS specialist occupational therapist tested this way of working by carrying out a pilot clinic with 100 people with progressive MS. The feedback was very positive and the model was developed further involving the MS nurses to provide additional support and was rolled out to all patients with progressive and benign MS.* |
| **What are the benefits of working in this way?**  *E.g.*   * *Ensures everyone with progressive and benign MS is offered a review appointment at least once a year.* * *Ensures that people with MS who are not on DMDs are seen by MS specialists.* * *Referrals to other services are streamlined.* * *Etc* |
| **What needs to be in place for the model to work best?**  *e.g.*   * *Administration support to co-ordinate management of patient appointments, letters to GP and other service providers and onward referral. There are benefits from having this on site.* * *A patient management system which monitors appointments allowing for regular review to be implemented.* * *Good working relationships with therapies and local services, making onward referrals simpler and easier.* * *Knowledgeable team with capacity to offer annual review* * *Clinic space with reception support* |